



For official use only. Date submitted: _____
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Southern Willamette Valley Regional Action Initiative

Application Form

APPLICANT INFORMATION

Name of Organization: _____

Address: _____

City, State: _____ Zip Code: _____

Telephone: _____ FAX: _____

Email: _____ Website: _____

Contact Person: _____ Title: _____

Telephone: _____ Email: _____

Mission of organization: _____

Communities and Counties served: _____

of board members: _____ # of volunteers: _____ # of paid employees: _____

PROPOSAL INFORMATION

Total amount requested: \$ _____ Total budget for effort: \$ _____

If request is for more than one year, how much are you requesting from the Southern Willamette Valley Leadership Council per year?

Please provide a one sentence description of your proposal:

Briefly describe the project components, the number of people expected to participate and the number of volunteers you plan to engage.

What other funding sources and support do you intend to receive for this proposal? Please note which sources are guaranteed. _____

FINANCIAL INFORMATION

Organization budget for **current year**: _____

Expenditure total for **last year**: _____

I certify that the above information is correct and that I am authorized by the governing board of this organization to submit this grant application to The Oregon Community Foundation.

Signature of ___ Executive Director ___ Board Chair ___ other Date
(please describe if other: _____)

Required Materials: (unstapled, unbound)

- ___ Application form (this form)
- ___ Detailed project narrative (no more than 5 pages, 1.5" spacing, 12 point font, 1 inch margins)
- ___ Itemized budget (two pages)
- ___ Board members and affiliations
- ___ Three letters of support for the proposal
- ___ Memos of Understanding (if applicable)
- ___ Organization budget for current year, including revenues and expenditures (one page)
- ___ Financial Statements for most recent fiscal year
- ___ Organization 501(c)(3) determination letter or documentation of tax-exempt status

Return to:

The Oregon Community Foundation
c/o Melissa Durham, Southern Willamette Valley RAI
1221 SW Yamhill St., Suite 100
Portland, OR 97205

For more information, please contact Annette Leong, SWV RAI Coordinator: 541-744-7337; a3leong@msn.com